

Date: 31 July 2023



To: MEMBERS OF THE SOUTH YORKSHIRE
LOCAL PENSION BOARD

Oakwell House
2 Beevor Court
Pontefract Road
Barnsley
S71 1HG

www.sypensions.org.uk

This matter is being dealt with by: Governance Team Direct Line: 01226 666405
Email: governanceteam@sypa.org.uk

Dear Member

SOUTH YORKSHIRE LOCAL PENSION BOARD
Thursday, 10 August 2023

A meeting of the South Yorkshire Local Pension Board will be held at **Oakwell House, 2 Beevor Court, Pontefract Road, Barnsley, S71 1HG on Thursday, 10th August, 2023 at 10.00 am.**

The agenda is attached.

Yours sincerely



Sarah Norman
Clerk

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Authority's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed.

You should be aware that the Authority is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Authority's published policy.

Therefore, by entering the meeting room, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Distribution: Riaz Nurennabi (Chair), Nicola Doolan-Hamer, Danny Gawthorpe, Andrew Gregory, Nicola Gregory, Cllr Emma Hoddinott, Cllr Ken Richardson, Garry Warwick and David Webster

Terms of Reference

1. Compliance and Control

- 1.1 To review administrative governance and risk management processes and procedures in order to ensure they remain compliant with the Regulations and Regulators Code of Practice.
- 1.2 To assist with the development and review the implementation of the Authority's various policy documents and procedures.
- 1.3 To review the actions taken in response from internal and external review agencies (such as Internal and External Audit and the Pensions Ombudsman).

2. Administration

- 2.1 To monitor and review the performance of the Scheme administration from the scheme members' and employers' perspective including making any recommendations for changes to the Pensions Administration Strategy.
- 2.2 Assess the quality of service provided by the Pensions Administration Service and identify any areas for improvement.

3. Communications

- 3.1 To monitor and make recommendations as appropriate on the means and content of communication with scheme members and employers.
- 3.2 To produce an Annual Report upon the Board's activities to be submitted to the Pensions Authority.

4. Budget

- 4.1 To agree an annual budget for the operation of the Local Pension Board and submit it to the Authority for approval.

5. Reporting

- 5.1 To make such recommendations to the Authority with regard to the matters set out in these Terms of Reference as it sees fit.

SOUTH YORKSHIRE LOCAL PENSION BOARD

THURSDAY, 10 AUGUST 2023 AT 10.00 AM, OAKWELL HOUSE, 2 BEEVOR COURT, PONTEFRACT ROAD, BARNSELEY, S71 1HG

AGENDA

	Item	Page
1	Welcome, Introductions and Apologies	
2	Announcements	
3	Election of Chair & Vice-Chair	
4	Urgent Items	
5	Items to be Considered in the Absence of the Public and Press	
6	Declarations of Interest	
7	Minutes of the meeting held on 27 April 2023 and Actions and Matters Arising	5 - 16
8	Review of the Constitution Local Pension Board Terms of Reference	17 - 32
9	Regulatory and Policy Update	33 - 38
10	Breaches, Complaints and Appeals	39 - 44
11	Compliance with Pensions Regulator Code of Practice 14	45 - 46
12	Local Pension Board Membership & Training updates	47 - 64
13	Governance Update	65 - 68
14	Pensions Administration Quarterly Report	69 - 92
15	Progress on actions resulting from audits/inspections	93 - 96

16	Risk Register (Update and actions)	97 - 106
17	Scheduling of Local Pension Board next meeting agenda	107 - 109
*18	Private papers from Authority Meeting held on 8th June 2023 (Exemption Paragraph)	110 - 112